



Town of Monson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

Tel: (207) 997-3641 Fax: (207) 997-3785

Town Manager
Report 8/22/19

Town Office/Town Clerk

Short Term Goals/Projects: Update Tax Cards and property Files

Sort, figure out and update all town keys/locks

Create a companion procedure document for monthly checklist

Long Term Goals/Projects: Updating of the town office procedures

Cleaning out former food pantry

- Work has begun on cleaning out the old food cupboard
- Town office continues to have work done by the Killam's and other. The latest update was the network and computer wiring.

Public Works

Short Term Goals/Projects: Finish updated maintenance logs

Getting as much road projects done as possible before 8/31

Long Term Goals/Projects: Create ~~Road~~ Book for Road work completed and work to come

- This past two weeks they did brush cutting behinds the gym and around the town sign
- Also done was patching work on the new pavement.
- This coming week is finishing culverts on Barrows Falls rd ditching on Center St. and Chapin Ave
- If the funds are there we may do some more ditching with a contractor
- Will be getting the RMS software for the road work tracking this week or next

Fire Department

Short Term Goals/Projects: Moving their office items downstairs for when the office there

Work on filing better

Long Term Goals/Projects: Continue working on the ISO rating list

- Very busy couple of weeks for calls
- Dry Hydrants are moving forward, waiting for two landowners to approve



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Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- Other than the project list I have worked on the fence the canal, getting some prices for replacing it with a better designed one
- Have done interviews this week for the deputy clerk position, should be able to inform the board Monday of a decision.
- State oked us doing online registrations, now waiting for informe to set it up