



Town of Monson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

Tel: (207) 997-3641 Fax: (207) 997-3785

Town Manager
Report 10/10/19

Town Office/Town Clerk

Short Term Goals/Projects: Update Tax Cards and property Files

Sort, figure out and update all town keys/locks

Create a companion procedure document for monthly checklist

Long Term Goals/Projects: Updating of the town office procedures

Digitizing town records

- Nothing big has changed or happened. Both ladies are working on the same projects as last report, digitizing records and a procedure manual.

Public Works

Short Term Goals/Projects: Finish updated maintenance

Long Term Goals/Projects: Create Road Book for Road work completed and work to come

- This past week has been spent getting sand ready for the winter season, which is later than usual due to salt arriving later than usual.

Fire Department

Short Term Goals/Projects: Moving their office items downstairs for when the office there

Work on filing better

Work on BLS findings

Long Term Goals/Projects: Continue working on the ISO rating list

- They are currently working on complete the list of findings from the BLS inspection, which was mostly things that just need to be written down or proven they are done.

Transfer Station

- Trying to get in touch with the MRC or Fiberwright to figure out if there is an update on the taking of both trash and recycling in Hampden. No one seems to know much right now.



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Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- Snow plowing contractor is hired!
- Met with county EMA director and learned a lot of what they have to offer.
- There's been many one hit wonder things happening over the past couple of weeks that are taking up time, such as GA requests.