



Town of Manson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

Tel: (207) 997-3641 Fax: (207) 997-3785

Town Manager Report 12/12/19

Town Office/Town Clerk

Short Term Goals/Projects: Create a companion procedure document for monthly checklist Long

***Term Goals/Projects: Updating of the town office procedures
Digitizing town records***

- Projects are getting done thanks to the extra help from Roberta Jarvis. We have finished the filing of tax records and have a new system for town keys.
- Digitizing of town records is speeding up as well as we weed out things that we don't need.
- We are going to rent from Dudley Robinson's storage to have extra space at the town office.

Public Works

Short Term Goals/Projects: Keep up with snow and ice

Long Term Goals/Projects: Create Road Book for Road work completed and work to come

- The name of the game now for PW is to keep up with the ice and snow.
- Plowing contractor has said he will have a loader by 12/19, we are charging him \$25 per use of our loader after 12/1.
- All corrections indicated on the DOL report have been corrected and sent in.

Fire Department

Short Term Goals/Projects: Moving their office items downstairs

Long Term Goals/Projects: Continue working on the ISO rating list

- The move downstairs have started, and we are seeing more space already in the fire station.
- We will be getting \$3,000 from the state and \$2,000 from the county for help of paying for the dry hydrants.

Transfer Station

- Nothing to report

Town Manager

Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- Town was awarded \$7,000 for the Downtown WIFI project, that is moving forward
- Met with the owners of the train depot about options for that building and its part of the revamping of Water st.



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- Attended an Economic Development/Entrepreneurial training on 12/11 in Skowhegan, which opens the door to more grant money and opportunities through the Main St program.
- LED streetlights are being delivered next week and we are looking at a install date sometime in January. Since we now own the lights, we saw a reduction of half in our streetlight bill last month.
- Have an upcoming meeting with the Appalachian Mountain Club about possible partnerships they are envisioning.
- Have been doing a lot a General Assistance work.
- We have earned \$700 back of the \$1,200 we paid in interest to Bangor Savings for the BAN by letting the bond money sit in the bank.