



Town of Manson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

Tel: (207) 997-3641 Fax: (207) 997-3785

Town Manager Report 1/9/2020

Town Office/Town Clerk

Short Term Goals/Projects: Create a companion procedure document for monthly checklist Long

***Term Goals/Projects: Updating of the town office procedures
Digitizing town records***

- There's been a lot of holidays since the last meeting.
- Digitizing of the town records continues.
- Rented a storage unit to transfer some records there for more space in the town office.

Public Works

Short Term Goals/Projects: Keep up with snow and ice

Long Term Goals/Projects: Create Road Book for Road work completed and work to come

- Keeping up with the ice and snow has been the focus these past couple of weeks.
- Sand is going down faster than we would like it, which seems to be the case for all towns.
- Plow contractor has not purchased a loader yet and \$500 was deducted from his monthly check. He and I spoke and this needs to be a priority because the select board does not want it used anymore.

Fire Department

Short Term Goals/Projects: Moving their office items downstairs

Long Term Goals/Projects: Continue working on the ISO rating list

- Awarded \$3,000 grant from the forest Service to help defray cost of the installing the dry hydrants

Transfer Station

- Began discussing adding the Town of Shirley to our transfer station.
- Began discussing with Jim Borher what should be the new process for the dump now that everything goes in the compactor

Town Manager

Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- Wreaths were purchased for the downtown holiday season and a long-term downtown beautification plan is being thought about with Colleen Pinkerton and Roberta Jarvis, hopefully more as well.
- Will be spending time with Vernice Boyce on the 11th to clean up some of the accounting mishaps I've created in trio.



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- Have not completed the road plan yet with all the holidays and unexpected items that have some up.
- JK electric came back to work on the wiring downstairs which has allowed the Killiams to do a lot of their work downstairs and upstairs.
- Signed the contract with Trio to add online registrations to your trio system.
- Met with Appalachian Mountain club (AMC) on their effort to make their property and surrounding areas a Dark Sky Reserve.
- Spoke to MDOT about getting a pedestrian light at the end of the gym driveway, should be sometime in the spring.