



Town of Manson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

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Town Manager Report 2/13/2020

Town Office/Town Clerk

Short Term Goals/Projects: Create a companion procedure document for monthly checklist Long

***Term Goals/Projects: Updating of the town office procedures
Digitizing town records***

- Major remodeling work is done in the town office, much more space now.
- Trio is setup for online registrations, just need INFORME to turn it on.

Public Works

Short Term Goals/Projects: Keep up with snow and ice

Long Term Goals/Projects: Create Road Book for Road work completed and work to come

- Will be beginning to figure out summer road projects next week. Elliotsville rd will be the biggest project as of now.

Fire Department

Short Term Goals/Projects: Moving their office items downstairs

Long Term Goals/Projects: Continue working on the ISO rating list

- Will be applying for funds from MMA to defray cost of new turn out gear.
- Reminded Willimantic they have no paid yet for 2020.

Transfer Station

- Working with the town of Shirley to figure out terms of a contract to expand with them.
- Have figured out what needs to be recycled and what doesn't. There will be fliers going out and posted around.

Town Manager

Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- Budget work to try and be done by March