



Town of Monson

10 Tenney Hill ~ Road PO Box 308 ~ Monson, Maine 04464-0308

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Town Manager Report 3/12/2020

Town Office/Town Clerk

Short Term Goals/Projects: Training of the new office assistant

***Term Goals/Projects: Updating of the town office procedures
Digitizing town records***

- Laurie Wing is no longer employed by the town and Roberta Jarvis has stepped into the office assistant role.

Public Works

Short Term Goals/Projects: Assess roads again for any changes over the winter

Long Term Goals/Projects: Create RoadBook for Roadwork completed and work to come

- Been working a lot of down trees and branches.
- Due in part to the ditching working from last summer, the road is still passable and is maintaining well.
- Labor Dept inspection is completely done and behind us.
- Libra has decided they are no longer doing snow removal for the sidewalks in front of their building.

Fire Department

Short Term Goals/Projects: Cleaning out Fire House and downstairs office area

Long Term Goals/Projects: Continue working on the ISO rating list

- Fire Dept will be part of the Emergency Plan training on 3/13.
- Labor Dept inspection is completely done and behind us.

Transfer Station

- There is now space to collect plastic for Melissa Miller's recycled bench project.

Town Manager

Short Term Goals/Projects: See Attached Project Spreadsheet

Long Term Goals/Projects: Make everyone happy

- The joint effort to complete the application to be a pilot town for Maine Community Foundation grant program to help with downtown revitalization went well and we were selected to for the interview round, which will be Monday 3/16.